



Associated Students Glendale Community College

Tuesday, September 14, 2021

ASGCC Legislative Minutes

Zoom Meeting 7:00 a.m.

- I. **Call to Order at 7:02 a.m. by President / Student Trustee Diana Morales**
- II. **Flag Salute**
- III. **Roll Call:**
- IV. **Present:** Diana Morales, Nareh Pirjanian, Sarin Teker, Rosabella Naldzhyan, Rachelle Gilbuena, Keemia Mahmodian, Brandon Gamez, Angela Barakezyan, Marie Voskanyan, Rishi Lakhnori, Eric Havakian, Inga Chilingaryan, Naziah Rahman, Martun Gevorgyan, Solange Aguero, Sona Sardaryan, Lilya Ohanyan, Gabriella Aghajanian, Helen Tahmazyan, Tigran Saakov, Annete Petrosyan, Ani Baghumyan, Anahit Gevorgyants, Josue Merchan, Adrineh Khodaverdian, Michael Agasyan
- V. **Non-Voting:** Tzoler Oukayan, Andre Manukyan
- VI. **Approval of Legislature Agenda – September 14, 2021**
MSC: (Keemia Mahmodian/ Tigran Saakov)
- VII. **Approval of Legislature Minutes – September 7, 2021**
MSC: (Helen Tahmazyan / Adrineh Khodaverdian)
- VIII. **Report of President/Student Trustee – Diana Morales**
 - Day of Election Recall, voting is important either by mail or in person.
 - September 24 is Leadership Conference. Necessary to sign up and take part in sessions.
 - Activities Committee had a successful movie night event on Friday, September 10.
 - Sign-up sheets were a good practice to have and to use for future events.
 - Club Orientation is Friday, September 17, important to build bridges with other clubs.
 - Board of trustees meeting held on the night of 14th Sep, updates will be had during next meeting.
- VII. **Report of Administration Committee – Nareh Pirjanian**
 - The Administration Committee finalized the educational event plans. Two events are necessary. Transfer Mingle event will take place on 22 October. Time is TBD.
 - Reminder to RSVP for the Leadership Conference held on 24 September. Need to take part in 3 of 4 sessions. Open to all GCC students
- IX. **Report of Finance Committee – Sarin Teker**
 - Finance Committee held a meeting on 10 September and Finance Committee training took place. A finance report is to be expected soon with a new member to present.
 - Financial Literacy series to start on 23 September.
- X. **Report of Activities Committee – Rosabella Naldzhyan**
 - Commendatory statements for a successful movie night event.
 - Marketing for future events is crucial to capitalize on student interest.
 - Member Attendance along with a plus one would go a long way in show of support and numbers.
 - Good strategy to incorporate marketing practices well in advance to build momentum for events.

- Activities educational event will be a career path series that involves spotlighting different fields and bringing in individuals from said career fields (e.g: Medicine, Law, STEM fields).

XI. Report of Relations Committee - Rachelle Gilbuena

- Relations Committee met on campus and promoted welcome week events through flyers.
- Educational Event will be a Q&A with a Public Speaker that will take place on 23 September from 2-3 PM.

XII. Report of Organizations Committee – Keemia Mahmodian

- Organization Committee has been hard at work planning for the Club Orientation that will take place 17 September from 12-1 PM. 11 clubs have already signed up.
- Organizations Committee will meet up to finalize details later on 14 September.
- Club registration is available on the ASGCC website under student clubs.

XIII. Report of Officers

XIV. Special Reports/Governance Committees

1. Placement and Assessment Meeting - Discussion Item

- A new shortcut for the Placement & Assessment site can be found at glendale.edu/assessment. New GPA data for students will come directly from CCC apply. System updates include My Path which helps to identify students that could use GPS (An Assessment Center). This will primarily benefit students that struggle with English such as international students, immigrants, students utilizing student Visas, etc. Look for My Path to be rolled out sometime in November.
- The GCC Catalog, welcome letter, and dashboard have all been updated.

2. Governance Review-Discussion Item

- Accreditation Commission has revised writing guidelines, requiring more succinct writing efforts.
- Provided context on policies for the role of the Graduation RECs Committee. Explained the mutual gains document that clarifies procedures on how the Administration Senate works with other Governments Committees. This is all to benefit the students to ensure they are properly placed and such.
- Guild is currently in discussions with faculty about going completely online or hybrid.

3. Institutional Planning Coordination Committee - Discussion

- Discussion took place about accreditation and self-evaluation reports that will be ongoing through 23 October. Decrease in student enrollment numbers by 12%. Due to Covid numbers are dropping but that is expected to change in the future.
- Working on producing procedures such as vaccine portals and weekly testing for when there are positive covid cases.
- Discussion took place on school-life balance for students that are parents.
- Proof of Covid Religious exemptions will be needed if people decide to go that route.

4. Budget Governance Meeting - Discussion

- The faculty program has \$1.4 million in its account.
- Overseas students are struggling to make it back to campus.
- Admission Administration has all positions filled and has \$4.6 million allotted to them.
- Cash on hand is exceeding \$13.9 million.
- Considering an application fee to cut down on fraudulent admissions for financial gain.

5. Enrollment Management Governance Committee

- 763 students have been contacted by the Outreach Program that are working and are not currently enrolled.

XV. Guest Speakers
XVI. Old Business
XVII. New Business

1. Appointment of Student Representative to the Citizens Bond Committee Arthur Ward- Action Item

MSC: (Nareh Pirjanian / Rosabella Naldzhyan)

2. Vaccine Requirements for students - Discussion Item
 - Exemption forms will be available starting 20 September, if approved will need to take weekly covid tests. All negative tests will be documented by an app.
 - Remote students must be fully vaccinated by 20 December.
 - In-person students are fully vaccinated by October 31st.

XVIII. Report of Advisors

Andre Manukyan

- Food Pantry will be open Monday-Thursday
- Trader Joe's will be working with us as a partner for the Food Pantry
- The Emergency Grant application is now open. It will take 4-6 weeks to process.
- Volunteer opportunities are available for Food Pantry distribution
- The leadership class is Thursday at 7:00 AM, be engaged and have cameras on.

Tzoler Oukayan

- It's pertinent that student representatives speak up in Governance meetings to represent the student population. It is an important duty and responsibility.
- Student Rep position on Citizens Bond Oversight Committee is now a 1-year position.

XIX. Announcements/Information

XX. Adjournment at 8:26 a.m.

MSC: (Martin Gevorgyan/Keemia Mahmodian)

Minutes submitted by Brandon Gamez
Senator of Administration
September 14, 2021

